



**Massachusetts Department of Public Health  
Basic Mandated School Health Service**

\_\_\_\_\_ (School District)

\_\_\_\_\_ School Year

<b>Responsibility for School Health Services:</b>	<b>Completed: Date/ Initial</b>
1. Appointment of one or more school physicians and registered nurses (M.G.L. c.71, s. 53). See Chapter 2 of the <i>Comprehensive School Health Manual</i> for sample job descriptions (should include job responsibilities as outlined in this document) and MDESE licensure regulations 603 CMR.7.11	
2. Maintenance of school health records (M.G.L. c. 71, s.34D and M.G.L.c.71, s37L and MDOE regulations 603.CMR.23.000 including mandated immunization records per M.G.L.c.71, s.55)	
2.1 Records updated, available and shared (consistent with regulations under the Family Educational Rights and Privacy Act (FERPA) to ensure continuity of care	
2.2 Management information systems including responsibilities for computerization, technology assistance and sharing demographic data	
3. Mandated immunization review and communicable disease control, including prevention, case finding, and follow-up (M.G.L.c.71, s55 and MDPH regulations 105 CMR 220.00) For resources and references: for list of required immunizations: <a href="http://www.mass.gov/dph/cdc/epii/imm/imm.htm#school">http://www.mass.gov/dph/cdc/epii/imm/imm.htm#school</a> ; for school health immunization record: <a href="http://mass.gov/dph/fch/schoolhealth/health_record.htm">http://mass.gov/dph/fch/schoolhealth/health_record.htm</a> ; and for translation of foreign immunization records: <a href="http://www.cdc.gov/epiinfo/translations.htm">http://www.cdc.gov/epiinfo/translations.htm</a>	
4. Medication administration, storage, and access to prescription and prn (as needed) medications per MDPH regulations (M.G.L. c. 71, s.54B and M.G.L.c.94 and MDPH regulations 105 CMR 210.00: <i>The Administration of Prescription Medications in Public and Private Schools</i> )	
4.1 Medication administration, storage, and access to medications for the treatment of life threatening allergies (LTA), i.e., epinephrine (MDPH regulations 105 CMR 210.100: <i>The Administration of Epinephrine</i> ) and MDOE guidelines found at: <a href="http://doe.mass.edu/cnp/news02/allergy.pdf">http://doe.mass.edu/cnp/news02/allergy.pdf</a>	
4.2 Properly trained staff to administer epinephrine by autoinjector for individuals with life threatening allergies. Registration with the MDPH for training unlicensed personnel is required; see: <a href="http://mass.gov/dph/fch/schoolhealth/medadmin.htm">http://mass.gov/dph/fch/schoolhealth/medadmin.htm</a>	
4.3 Physician protocols available for school nurse administration of epinephrine for anaphylaxis due to undiagnosed life threatening allergies	
4.4 Supply of epinephrine available for above protocols	
5. Mandated physical examinations and screenings, unless written documentation provided by the student's primary care provider (M.G.L. c.71, s.57):	
5.1 Physical examinations upon original entry and every three to four years thereafter. (MDPH regulations 105.CMR 200.100)	
5.2 Lead screening program (M.G.L. c.112, s.12BB and MDPH regulations 460.050 (2))	
5.3 Vision and hearing screenings certain grades, including preschool vision screening, (105 CMR 200.910)	
5.4 Postural screenings (grades 5 through 9) (M.G.L.c.71, s.57)	
5.5 BMI Growth Screenings in grades 1 - 4 -7 - 10 (105 CMR 200.910)	
5.6 SBIRT Screening in one middle school grade and one high school grade (M.G.L.c.71s.97)	
6. Head Injuries and Concussions in Extracurricular Athletic Activities (105 CMR 201.000)	
7. Standards for School Wellness Advisory Committees (105 CMR 215)	
8. Nutrition Standards For Competitive Foods and Beverages in Public Schools (105 CMR 225)	
9. Responsibility of both agencies for emergency care planning and provision including individual and group	

emergencies: Michael's Law (M.G.L.c69s8A) See Chapters 2 and 4 of the revised <i>Comprehensive School Health Manual for additional information.</i>	
8.1 Provision of sufficient number of properly trained staff in urgent care, CPR/ AED and the Heimlich procedure in accordance with the standards established by the American Heart Association or the American National Red Cross. especially for students with special healthcare needs (M.G.L.c71s54C)	
8.2 Emergency preparedness with linkages for local, state and federal emergency management systems	
8.3 Provide and maintain at least 1 automated external defibrillator, AED, on site at each school facility where instruction is provided; AED and AED provider must be readily available at any school-sponsored athletic event.	
10. Case finding, referral, and follow-up with written Individual Health Care Plans (IHCP). (See Chapter 2 of the <i>Comprehensive School Health Manual</i> )	
11. Health education and counseling. (See Chapter 3 of the <i>Comprehensive School Health Manual</i> ) including <i>Opioid and Substance Use Education.</i> (M..G.L.c71s96)	
12. Other school health services (per local or district policy):	

\_\_\_\_\_  
Signature (School Superintendent)

\_\_\_\_\_  
Signature (School Nurse Manager)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date